

Structuring feedback using SAID model

Use a structure to plan your feedback. This will help to overcome the barriers to giving feedback and give you extra confidence going into the conversation.

Situation/Standard

Action

Describe the situation you are referring to or outline the standard expected so they have something to benchmark their performance against. Outline the behaviour or action you have observed and are addressing in the feedback

Impact

Describe the impact that their behaviour / actions have had.

Do/Develop

How they can build on or do differently for the future.